FLEET MANAGEMENT DEPARTMENT

PERMANENT ASSIGNED VEHICLE MILEAGE REPORT MILEAGE

REPORT FOR THE MONTH OF _____

| | VEHICLE | MILEAGE | | | X PER | SUB | TAX | |
|--------------------------|----------|-----------|--------------------------|------------|--------|--------|--------|--------|
| CLASS | NUMBER | BEGINNING | ENDING | DIFFERENCE | MILE | TOTAL | 6% | TOTAL |
| | | | | | 0.37 | \$0.00 | \$0.00 | \$0.00 |
| | | | | | 0.48 | \$0.00 | \$0.00 | \$0.00 |
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| | | | GRAND T | TOTAL | \$0.00 | \$0.00 | \$0.00 | |
| BUSINESS UNIT (required) | | | PREPARED BY: (required) | | | | | |
| DEPARTMENT: | | | TELEPHONE NO: (required) | | | | | |
| DIVISION: | | | DATE: | | | | | |
| FUNDS AVAI | LABLITY: | | | | | | | |

MILEAGE REPORTS ARE DUE AT FLEET MGMT. OFC BY THE 20TH

EMAIL: Fleetdocs@navajo-nsn.gov

*** Business Unit Numbers should be verified each month prior to submitting to Fleet Management
to ensure funding is available. Any returned JVs with insufficient funds will result in
de-activation of your department's Fuel Cards.