

FLEET MANAGEMENT DEPARTMENT

REPORT FOR THE MONTH OF

[illegible]

BUSINESS UNIT (required) _____ PREPARED BY: (required) _____

DEPARTMENT: _____ TELEPHONE NO: (required) _____

DIVISION: _____ DATE: _____

FUNDS AVAILABILITY: _____

MILEAGE REPORTS ARE DUE AT FLEET MGMT. OFC BY THE 20TH

EMAIL: Fleetdocs@navajo-nsn.gov

***** Business Unit Numbers should be verified each month prior to submitting to Fleet Management to ensure funding is available. Any returned JVs with insufficient funds will result in de-activation of your department's Fuel Cards.**